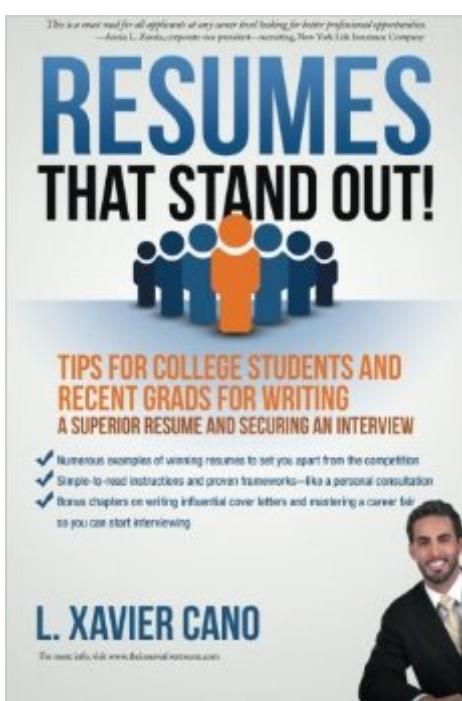


The book was found

Resumes That Stand Out!: Tips For College Students And Recent Grads For Writing A Superior Resume And Securing An Interview



Synopsis

Let's face it. The world is changing. As a college student or recent graduate, having a superior resume is a MUST in this competitive environment and the first step toward standing out. -What information is essential to include in a resume? -How do you incorporate "buzz" words to grab the reader's attention? -What should you do if you don't have enough work experience? -What are some quick, easy strategies to make your resume stand out from others? -What is a cover letter? -How do you get recruiters to notice you at a career fair? All these questions and more are answered in this book. A multitude of real-world examples, effective visuals, and samples of winning resumes simplify the resume writing process. You will also learn how to write a cover letter and master a career fair to maximize your potential and get closer to landing the job of your dreams!

Book Information

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Customer Reviews

This guy knows his stuff. Using his methods, I was able to better express some things I was good at that I normally would not have thought to mention in my resume. Fresh out of grad school, I was procrastinating in getting on the job hunt. I finally did with the aid of Cano's concepts, and I landed two job offers in less than two weeks. It was crazy: I went from not knowing where I was going to work to having to decide which place I wanted to work. I was even able to negotiate a newly created position with higher pay, because my resume showed that I have a unique skill set that is just as useful as it is rare. The process of creating a solid resume has additional benefits: it gives you knowledge and extra confidence to nail interviews almost effortlessly. The process of making the

resume helps you remember what you have done in vivid detail, which allows you to be fluent, assertive, and honest in what you have accomplished, are capable of, and bring to an organization. It was such an odd feeling when I realized I was prepared for the first three questions of an interview. It felt like a lucid dream. Being aware of just how prepared you are for an interview really changes the dynamic of an interview. You begin to have fun with it and enjoy the company of the people in the room. It's weird. Aside from that, building a solid resume helps you understand your strengths, weaknesses, and true interests. Such knowledge not only helps you understand what type of work you may like - it also helps you discern what type of entity you would want to work for. Furthermore, the professional knowledge of self that is gained in the process helps you hit the ground running in your new job.

This is the book every college student and recent grad wishes they could get their hands on! It is an all-inclusive, easy-to-read manual for creating an **IMPRESSIVE** resume. When I was in college, the most helpful thing I found in making my resume was surfing the web for examples of resumes. Resumes that Stand Out is packed **FULL** of examples of great resumes. It is worth purchasing just to get a glimpse into what a good resume should look like. If you are the type of person that has sat down for hours staring at an empty computer screen trying to figure out what to write on your resume, this book is for you! The author explains everything you need in your resume and includes details that other resume-writing books might fall short of. In Chapter 3 "The Heading", the book doesn't just simply say to include your name, address, phone number, and email. Most people can figure out you need to do this from looking online or taking a class on resume writing. Instead, he breaks it down in simple terms and includes great tips on how to make everything **LOOK GREAT** on paper. For example, under "The Heading", you can go to how to write your "NAME". The author mentions to "Center your name at the very top of the page", "Choose a font size about 6 to 8 sizes larger than the font size for the rest of the resume", and "List your name in bold font". Furthermore, he answers important questions about whether to include your middle name and what to do if you have a nick name. It is these **HELPFUL TIPS** that you will find throughout the **ENTIRE BOOK** and really make this book stand out. I was delighted to find out that "Resumes that Stand Out" included chapters on cover letters and career fairs. Don't let the term "bonus chapters" fool you.

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